Abby Road Driving, LLC 505 6<sup>th</sup> Avenue Menominee, MI 49858 (906) 914-8046

Office Hours: 8am-12p Mon.-Fri. or By Appointment

Department of State Certification P 000542

## **SEGMENT 1 CONTRACT**

Program Number # 2026-001 Classroom Location:

Dates of Class:

Stephenson High School Stephenson, MI March 3rd, 2026 through April 3rd 2026

Student

Name Last First Middle Age Date of Birth

Address

Parent's Cell Student's Cell

Parent's Name Address

City Zip Email Address

### **COURSE PROVISIONS**

1. Abby Road Driving, LLC will provide a minimum of 24 hours of classroom instruction, 6 hours of behind-the-wheel (BTW) instruction, and 4 hours of observation time in a dual controlled automobile, fully insured, covering each student enrolled in the program. Classroom instruction must be a minimum of 3 weeks in length. BTW instruction shall not begin until the student has received a minimum of 4 hours of classroom instruction. BTW instruction must be completed no later than 3 weeks after the classroom instruction has been completed.

## **REQUIRED LANGUAGE**

<u>NOTICE</u> - This provider is required to be certified by the Secretary of State. If you have any complaint, which you cannot settle with this provider, write: Michigan Department of State, Driver Programs Division, Lansing, MI 48918. Completion of driver education instruction does not guarantee qualification for a driver license.

#### **TERMS**

- 1. The student must be at least 14 years/8 months of age by the first scheduled day of class (verification by birth certificate required).
- 2. The parent or guardian agrees to pay the amount of \$425.00 by cash or check, credit cards are not accepted, which needs to be paid in full by the following date: The First Day of Class. The full amount is required before a certificate of completion is issued. There is a \$35.00 charge for all returned checks.
- 3. Requirements to pass the course: Attend a minimum of 24 hours of classroom instruction, complete all homework assignments, passing score of 80% on each classroom quiz, complete student workbook, classroom participation is required for all assigned articles.
- 4. The required score to pass the STATE TEST is 70%. Students may retake the test up to two additional times provided that 24 hours has elapsed between each retake. Failing the state test after three times constitutes failure of segment 1.
- 5. The cost of materials and supplies for the class are included in tuition.
- 6. In the event of a driving appointment cancellation, a cancellation fee of \$50.00 will be charged if 24 hour advance notice is not given to Office Personal.
- 7. In case of a student's absence or emergency the school's policy is: The state requires a minimum of 24 hours of classroom instruction, any missed days must be made up before a certificate of completion will be issued. Make-up day policy is as follows: Any missed classes will be scheduled during the next regularly scheduled class at no additional charge. \$100.00 will be charged if a student wishes to schedule a make-up date immediately after the course. If the student fails to attend a scheduled make-up date, the \$100.00 will be forfeited.
- 8. Tuition and any additional fees must be paid before a certificate of completion will be issued.

#### **REFUND POLICY**

- 1. If for any reason you decide to withdraw from the course before its completion, your refund will be based on the following:
  - a. If withdrawal is after any driving has taken place, no refund will be given.
  - b. During the first two classes, if no behind the wheel lessons were taken, 25% of the total tuition is refunded.
  - c. Withdrawal after the second class, no refund will be issued.

d. Failure of the program, no refund.

Signature of Provider

Student Signature Parent or Guardian Signature Date of Contract School Representative Signature BEHIND-THE-WHEEL INSTRUCTION AGREEMENT: Provider and customer must sign one of the following agreements. Abby Road Driving School makes every effort to always schedule 2 students at a time for behind-the –wheel instruction. There has been an occasion when one student fails to show up for their scheduled drive. By signing number 1 your student's drive would have to be re-scheduled. Most parents sign agreement number 2. 1) On-the-road student instruction agreement. This agreement provides that shall have not less than Name of Provider two (2) students in the vehicle used by the student or customer during behind-the-wheel instruction. Signature of Parent/Guardian Date

2) Parent waiver agreement for individualized on-th	ne-road instruction.
By signing below, I,	uctor employed by the provider to offer my
Signature of Parent/Guardian	Date
Signature of Provider	-

Name of Provider: Abby Road Driving, LLC

SEGMENT 1 REGISTRATION FORM Program #2026-001

# Please Print

STUDENT FULL NAME:		:	#2026-001	
ADDRI	ESS:	Last	First CITY:	Middle Middle
ZIP CO	DDE: HOME P	Student's Ce	sll:	
BIRTH	DATE:		VERIFIED BY BIRTH CE	RTIFICATE
Age:	Student must be d	Years Month at least 14 years and 8 n	nonths by the first day of class	7.
PAREN	NT/GUARDIAN'S N	JAME:	WORK P	HONE:
EMERO	GENCY CONTACT	:	PHONE	
1.	Does the student require any special accommodations to participate in the classroom phase (i.e., test being read to him/her, an interpreter, seating arrangements, etc.)? Yes No			
	If Yes, please exp	plain:		
2.	Does the student require any special accommodations to participate in the behind-the-wheel phase (i.e. adaptive devices, an interpreter, etc.)? Yes No			
	If Yes, please exp	plain:		
3.	Is the student tak	ing any medications tha	t may affect his/her ability to	drive a motor vehicle safely?
	Yes No	If Yes, please describ	pe	
4.	Are there any medical conditions that would pose a concern with the student's behind-the-wheel instruction (epilepsy, asthma, color blindness, hearing loss)?			
	Yes No	If Yes, please explain	n:	
5.	Is the student's	visual acuity at least 2	20/40 corrected? Yes	No
6.	In the last six mo of consciousness		d a fainting spell, blackout, se	izure, or other uncontrolled loss
7.	In the last six mo to drive a motor			on which affected his/her ability
provid and/or	le a letter signed be is under control, e operator's licens	by the student's physical and the student meets	uestions 6 or 7 is yes, then the ian indicating that the condition the physical and mental received the Michigan Vehicle Code	ition has been corrected quirements for a motor
CERT	FICATION: I cer	tify that the information	on this form is true and accu	rate to the best of my knowledge.
PAREN	T SIGNATURE		STUDENT SIGNATURE	
DATE				

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## **Guidelines for Classroom and In-Car Instructions**

**Textbooks:** Provided for you. If the book is not returned, or it is returned in poor condition, there is a \$30.00 book fee, which must be paid before your certificate will be issued.

- ~ DO NOT WRITE IN OR ON THE BOOK
- ~ Do not put papers or pamphlets in the book
- ~ take care not to bend or tear the book

**<u>Drive Times:</u>** Students must show up, on time, for every scheduled driving time.

- ~ No show fee: \$50.00 per appointment
- ~ 24 hour advanced notice is required to change an appointment

**Classroom Attendance Requirements:** Students may not miss any classroom time.

Classroom make up days will be scheduled during the next regularly scheduled course.

A fee of \$100.00 will be charged if a student wishes to schedule a make-up date immediately after the course.

If more than two classes are missed, you must retake the entire program at the next regulary scheduled course.

**Homework Assignments:** Are to be completed on a daily basis, usually two chapters per day. Questions are to be answered as assigned, in the provided Student Workbook. Assignments will be checked on a regular basis, and if found incomplete, students will be assigned an additional typed two page paper on traffic safety procedures. Workbooks will be collected on the last night of class, certificate will be withheld if workbook is not received.

**Food:** Beverages with closable container are allowed in the classroom.

**Cell Phones:** Cell phones must be turned off during class and while in the car. Phones usage

including talking, texting, game playing, ect. will not be tolerated. If the phone is used, it will be taken away by the instructor and a parent/guardian will be called to pick up.

**Behavior:** Along with driving, come responsibility. Inappropriate behavior affects all of our students, and it will not be tolerated. Behavior problems will result in an automatic dismissal without refund.

<u>Completing All Requirements</u>: The majority of students will be able to finish all parts of the Segment One Course within the scheduled four weeks. If a situation arises, you will have two weeks past the final day of class to complete any missed homework, student workbook assignment, missed classroom instruction or state test re-take.

Student Signature	Parent/Guardian Signature	Date