Abby Road Driving, LLC 505 6th Avenue Menominee, MI 49858 (906) 914-8046

Office Hours: By Appointment Department of State Certification P 000542

SEGMENT 1 CONTRACT

Program Number # 2025-002 Classroom Location: Menominee High School Menominee, MI

Dates of Class: June 18th, 2025 through

July 18th, 2025

Student

Name Last First Middle Age Date of Birth

Address

Parent's Cell Student's Cell

Parent's Name Address

City Zip Email Address

COURSE PROVISIONS

1. Abby Road Driving, LLC will provide a minimum of 24 hours of classroom instruction, 6 hours of behind-the-wheel (BTW) instruction, and 4 hours of observation time in a dual controlled automobile, fully insured, covering each student enrolled in the program. Classroom instruction must be a minimum of 3 weeks in length. BTW instruction shall not begin until the student has received a minimum of 4 hours of classroom instruction. BTW instruction must be completed no later than 3 weeks after the classroom instruction has been completed.

REQUIRED LANGUAGE

<u>NOTICE</u> - This provider is required to be certified by the Secretary of State. If you have any complaint, which you cannot settle with this provider, write: Michigan Department of State, Driver Programs Division, Lansing, MI 48918. Completion of driver education instruction does not guarantee qualification for a driver license.

TERMS

- 1. The student must be at least 14 years/8 months of age by the first scheduled day of class (verification by birth certificate required).
- 2. The parent or guardian agrees to pay the amount of \$425.00 by cash or check, credit cards are not accepted, which needs to be paid in full by the following date: The First Day of Class. The full amount is required before a certificate of completion is issued. There is a \$35.00 charge for all returned checks.
- 3. Requirements to pass the course: Attend a minimum of 24 hours of classroom instruction, complete all homework assignments, passing score of 80% on each classroom quiz, complete student workbook, classroom participation is required for all assigned articles.
- 4. The required score to pass the STATE TEST is 70%. Students may retake the test up to two additional times provided that 24 hours has elapsed between each retake. Failing the state test after three times constitutes failure of segment 1.
- 5. The cost of materials and supplies for the class are included in tuition.
- 6. In the event of a driving appointment cancellation, a cancellation fee of \$50.00 will be charged if 24 hour advance notice is not given to Office Personal.
- 7. In case of a student's absence or emergency the school's policy is: The state requires a minimum of 24 hours of classroom instruction, any missed days must be made up before a certificate of completion will be issued. Make-up day policy is as follows: Any missed classes will be scheduled during the next regularly scheduled class at no additional charge. \$100.00 will be charged if a student wishes to schedule a make-up date immediately after the course. If the student fails to attend a scheduled make-up date, the \$100.00 will be forfeited.
- 8. Tuition and any additional fees must be paid before a certificate of completion will be issued.

REFUND POLICY

- 1. If for any reason you decide to withdraw from the course before its completion, your refund will be based on the following:
 - a. If withdrawal is after any driving has taken place, no refund will be given.
 - b. During the first two classes, if no behind the wheel lessons were taken, 25% of the total tuition is refunded.
 - c. Withdrawal after the second class, no refund will be issued.

d. Failure of the program, no refund.

Student Signature

Parent or Guardian Signature

School Representative Signature

Date of Contract

BEHIND-THE-WHEEL INSTRUCTION AGREEMENT: Provider and customer must sign **one** of the following agreements. Abby Road Driving School makes every effort to always schedule 2 students at a time for behind-the –wheel instruction. There has been an occasion when one student fails to show up for their scheduled drive. By signing number 1 your student's drive would have to be re-scheduled. Most parents sign agreement number 2.

1) On-the-road student instruction agreement.	
This agreement provides that	shall have not less than
two (2) students in the vehicle used by the student	· -
Signature of Parent/Guardian	Date
Signature of Provider	_
2) Parent waiver agreement for individualized on-	
By signing below, I,	ructor employed by the provider to offer my
Signature of Parent/Guardian	Date
Signature of Provider	_

Name of Provider: Abby Road Driving, LLC

SEGMENT 1 REGISTRATION FORM Program #2025-002

Please Print

STUDENT FULL NAME:			#2025-002			
ADDRI	ESS:	Last	First CIT	Y: 1	Middle Middle	
ZIP CO	DDE: HOME P	Student's Ce	11:			
BIRTH	DATE:	– Years Month	VERIFIED BY BIR	TH CERTIFIC.	<u>ATE</u>	
Age:	Student must be a	t least 14 years and 8 n	onths by the first day	of class.		
PAREN	IT/GUARDIAN'S N	AME:	V	ORK PHONE:		
EMERO	GENCY CONTACT		P	HONE		
1.		s the student require any special accommodations to participate in the classroom phase (i.e., test g read to him/her, an interpreter, seating arrangements, etc.)? Yes No				
	If Yes, please exp	olain:				
2.	Does the student require any special accommodations to participate in the behind-the-wheel phase (i. adaptive devices, an interpreter, etc.)? Yes No					
	If Yes, please exp	olain:				
3.	Is the student taki	ng any medications that	t may affect his/her ab	ility to drive a n	notor vehicle safely?	
	Yes No	If Yes, please describ	pe	· · · · · · · · · · · · · · · · · · ·		
4.	Are there any medical conditions that would pose a concern with the student's behind-the-wheel instruction (epilepsy, asthma, color blindness, hearing loss)?					
	Yes No	If Yes, please explai	n:			
5.	Is the student's visual acuity at least 20/40 corrected? Yes No					
6.	In the last six months, has the student had a fainting spell, blackout, seizure, or other uncontrolled loss of consciousness? Yes No					
7.		nths, has the student had rehicle safely? Yes		condition which	affected his/her ability	
provid and/or vehicle 257.30	e a letter signed be is under control, e operator's licens 9.	n 5 is no, or either of q y the student's physici and the student meets e under Section 309 of	an indicating that th the physical and me the Michigan Vehic	e condition has ntal requirement le Code, 1949 P.	been corrected nts for a motor A 300, MCL	
CERTI	FICATION: I cert	ify that the information	on this form is true a	nd accurate to th	e best of my knowledge.	
PAREN	T SIGNATURE		STUDENT SIGNATU	JRE		
DATE						

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Guidelines for Classroom and In-Car Instructions

Textbooks: Provided for you. If the book is not returned, or it is returned in poor condition, there is a \$30.00 book fee, which must be paid before your certificate will be issued.

- ~ DO NOT WRITE IN OR ON THE BOOK
- ~ Do not put papers or pamphlets in the book
- ~ take care not to bend or tear the book

<u>Drive Times:</u> Students must show up, on time, for every scheduled driving time.

- ~ No show fee: \$50.00 per appointment
- ~ 24 hour advanced notice is required to change an appointment

Classroom Attendance Requirements: Students may not miss any classroom time.

Classroom make up days will be scheduled during the next regularly scheduled course.

A fee of \$100.00 will be charged if a student wishes to schedule a make-up date immediately after the course.

If more than two classes are missed, you must retake the entire program at the next regulary scheduled course.

Homework Assignments: Are to be completed on a daily basis, usually two chapters per day. Questions are to be answered as assigned, in the provided Student Workbook. Assignments will be checked on a regular basis, and if found incomplete, students will be assigned an additional typed two page paper on traffic safety procedures. Workbooks will be collected on the last night of class, certificate will be withheld if workbook is not received.

Food: Beverages with closable container are allowed in the classroom.

Cell Phones: Cell phones must be turned off during class and while in the car. Phones usage

including talking, texting, game playing, ect. will not be tolerated. If the phone is used, it will be taken away by the instructor and a parent/guardian will be called to pick up.

Behavior: Along with driving, come responsibility. Inappropriate behavior affects all of our students, and it will not be tolerated. Behavior problems will result in an automatic dismissal without refund.

<u>Completing All Requirements</u>: The majority of students will be able to finish all parts of the Segment One Course within the scheduled four weeks. If a situation arises, you will have two weeks past the final day of class to complete any missed homework, student workbook assignment, missed classroom instruction or state test re-take.

Student Signature	Parent/Guardian Signature	Date